

HOW TO PREPARE A PAPER

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Abstract

Here the abstract of the paper, printed in 9pt characters should appear.

1 Introduction

These are instructions how to prepare a paper for 12th Czech-Japan Seminar on Data Analysis and Decision Making under Uncertainty to be held in Litomyšl, Czech Republic, September 12-15, 2009.

2 Typing Instructions

The paper should be prepared in LaTeX.

2.1 Fonts

The text of the paper should be single-spaced, written in 10pt characters (Roman, or similar).

2.2 Pages

The height of one page should not exceed 18.5 cm, its width should be 12 cm. Recommended length is up to 10 pages.

2.2.1 Running headers

At the top of the paper, running headers are placed. Please note, that there are **different running headers** on odd and even pages.

2.2.2 Warning

Please, **do not enlarge the size** of the page!!!

2.3 Template

The best possibility how to follow these instructions, is to use this LaTeX template.

2.3.1 Contact

If you have any problems with using our template, do not hesitate to send an e-mail to vejnar@vse.cz.

3 Submission

Submission should be done via the *registration and submission form* which will be accessible on the official seminar web-sites irafm.osu.cz/cj09. First, you have to fill in the form and after you finish the *registration* you will have a possibility to go back to the *main menu* and to *submit* your paper(s). It is necessary to submit both PDF and TEX source file. In case your paper contains figures, please upload also all figures into the database via the submission form.

If you meet some problems with your submission, alternatively please e-mail both PDF and latex source files (TEX file and all the figures, if necessary) to the following address: martin.stepnicka@osu.cz.

Please, send your papers **before July 1, 2009**. Be aware of the fact that we will not be able to include in the proceedings any submission received after this date!!!

4 Publication

Papers not following these instructions will not be included in the proceedings. They will be copied and distributed separately.

References

- [1] Author A. (1973), First paper containing instructions to authors, *Int. J. of Instructions*, ...
- [2] Author B. (2001) *Last book containing instructions to authors*, ...